
COUNCIL

BULLETIN

Issue Number 11/2019
Friday, 22 March 2019



Compiled, designed and produced by
Customer Services Directorate - Governance

Contact: Kim Partridge
Telephone: 01992 564443

Epping Forest District Council
www.eppingforestdc.gov.uk



PART A - FORWARD DIARY

Key to abbreviations:

CC	Council Chamber	Cab Off	Cabinet Office
CR1	Committee Room 1	CONF	Conference Room (1st floor)
CR2	Committee Room 2	CH OFF	Chairman of Council's Office
MR	Members' Room	TR RM	Training Room
TBD	To be decided	HEM	Hemnall Street Offices.
TBN	To be noted	HH	Homefield House
TBC	To be confirmed	ESC	Epping Sports Centre

Other venues are shown in full.

Week One: 25 March 2019 – 31 March 2019

Monday 25 March	7.30pm	Audit and Governance		CC
Tuesday 26 March	7.00pm	Governance Select Committee		CC
Wednesday 27 March	7.00pm	District Development Management Committee		CC
Thursday 28 March	7.30pm	Constitution Working Group		CC
Friday 29 March				
Saturday 30 March				
Sunday 31 March				

Week Two: 1 April 2019 – 7 April 2019

Monday 1 April				
Tuesday 2 April	10.00am 7.30pm	Licensing Sub-Committee Resources Select Committee		CC CR1
Wednesday 3 April	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee East Area Planning Sub-Committee East		CR1 CC
Thursday 4 April				
Friday 5 April				
Saturday 6 April				
Sunday 7 April				

Week Three: 8 April 2019 – 14 April 2019

Monday 8 April	7.00pm	Joint Consultative Committee		CR1
Tuesday 9 April	7.00pm	Youth Council		CC
Wednesday 10 April	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee West Area Planning Sub-Committee West		CR1 CC
Thursday 11 April	7.00pm	Cabinet		CC
Friday 12 April				
Saturday 13 April				
Sunday 14 April				

Week Four: 15 April 2019 – 21 April 2019

Monday 15 April	6.00pm	Candidate and Agent Information Evening		CC
Tuesday 16 April	7.30pm	Overview and Scrutiny Committee		CC
Wednesday 17 April	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee South Area Planning Sub-Committee South		CR1 CC
Thursday 18 April	7.00pm	Asset Management and Economic Development Cabinet Committee		CC
Friday 19 April				
Saturday 20 April				
Sunday 21 April				

PART B - GENERAL INFORMATION

1. MEMBER SERVICES

Please note that with immediate effect Member Services has moved out of the Democratic Services office.

Kim Partridge can now be found in Room 2.18. She will still be responsible for your expenses, Declaration of Interests forms, Bulletin, training requirements and general enquiries and support. The designated email address for Member Services is MemberContact@eppingforestdc.gov.uk

Democratic Services will continue to be the first point of contact for issues surrounding meetings, constitutional issues and the Committee Management System.

(Further information: Kim Partridge ext 4443)

2. DISTRICT LINES ISSUE 100 (Pages 11 - 18)

Please see attached.

3. NHS ESSEX PARTNERSHIP UNIVERSITY TRUST - PUBLIC MEETINGS IN ESSEX (Pages 19 - 22)

Please see attached.

4. S106 MEMBER WORKSHOP (Pages 23 - 24)

Please see attached.

5. CHAIRMAN'S DIARY (Pages 25 - 26)

Please see attached.

LICENSING ACT 2003

Please be advised that the Licensing Unit has received the following applications for New Premises Licence made under the Licensing Act 2003 for the premises below:

Applicant name: Shell UK Oil Products Ltd

Address of Premises: Wakes Arms Roundabout, High Road, Epping Essex CM16 5HW

Brief details of the natures of the application:

New application for Late Night Refreshment Monday to Sunday 23.00 – 05.00

The Sale by Retail of Alcohol Monday to Sunday 00.00 – 24.00 (24 hr) OFF Sales only

Consultation Period From: 20th March 2019 to 16th April 2019

Officer in charge: Debbie Houghton

Please ensure that any comments/objections are received by the Licensing team on or before the consultation end date.

Manager
Licensing Officer

Kim Tuckey 01992 564034
Debbie Houghton 01992 564336

PLANNING

1. Appeals Lodged

None this week

2. Forthcoming Planning Inquiries/Hearings -

None this week

3. Enforcement Appeals

ENF/0523/17 – 240 High Road Loughton Essex IG10 1HA - Without planning permission the unauthorised erection of enclosure to shop front not in accordance to approved plans EPF/1150/17 – Written reps Clare Munday – ext.4114

ENF/0702/16 – 83 Bell Common Epping CM16 4DZ - Without planning permission the unauthorised construction of a dormer positioned on the South West facing elevation – Written reps – Clare Munday ext. 4114

4. Appeal Decisions

EPF/0612/18 – 14 Ely Place Chigwell IG8 8AG - Two storey side extension, part single and part two storey rear extension and division into 2 no. x 3 bedroom dwellings – Dismissed

EPF/0799/18 – Leverton County Primary School – Honey Lane Waltham Abbey EN9 3BE - Demolition of single storey Caretakers House and erection of 3 x 2 bedroom bungalows with associated access, parking and amenity space – Dismissed

EPF/1584/18 – 2 Danbury Road Loughton IG10 3AP - Conversion of terraced house to 3 no. flats – Dismissed

EPF/2758/17 – 12 High Elms Chigwell Essex IG7 6NF - Demolition of existing bungalow and replacement with 2 no. two storey dwellings with basements – Dismissed

EPF/3500/18 – Stoneshot Farm Hoe Lane Nazeing EN9 2RW - Demolition of existing industrial buildings, vacant stabling & 5 bedroom residential apartment and construction of 18 no. semi-detached family houses and 18 no.'affordable houses' with associated off-street parking, private gardens and landscaping – Allowed with conditions

5. Tree Preservation Orders

TPO/EPF/01/19 - Alista, Toot Hill Road, Ongar, Essex, CM5 9QP - Confirmed 12th March 2019

TPO/EPF/02/19 - 74 High Road, Buckhurst Hill, Essex, IG9 5RP - Confirmed 12th March 2019

TPO/EPF/03/19 – 10 Fairbank Close, Ongar, Essex, CM5 9HX - Confirmed 12th March 2019

6. S106 Agreements

None this week

7. Changes to Planning Systems

None this week

PROPOSED PLANNING ENFORCEMENT ACTION

None this week

It is important to note, that when enforcement action has been authorised, this includes any subsequent action under Part VII of the Town and Country Planning Act 1990, including a prosecution or an injunction.

Principal Planning Enforcement Officer	Jerry Godden	01992 564498
Senior Enforcement Officer	Clare Munday	01992 564114
Planning Enforcement Officers	Sharon Hart	01992 564113
	Jim Gordon	01992 564530
	Zara Seelig	01992 564379
	Mick Mooney	01992 564713
Compliance Officer	Shannon Murphy	01992 564217

PART C - PORTFOLIO HOLDER DECISIONS

The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.

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Agenda Item 3



Essex Partnership University
NHS Foundation Trust

7 March 2019

Trust Head Office

Chair's Office
The Lodge
Lodge Approach
Wickford
Essex SS11 7XX

Tel: 0800 0232059
epunft.membership@nhs.net

Dear Colleague

Chair: Professor Sheila Salmon
Chief Executive: Sally Morris

Your Voice: Essex Partnership University Trust - Public Meetings in Essex

I am writing to invite you and your colleagues to our public, open house meetings in Essex this Spring. (Meetings detailed overleaf) Our meetings are a great opportunity to hear about the latest news and developments in the health service in your area.

At this meeting our discussion topic is 'Coping with depression and anxiety – mental health crisis, how can we help you?' You will have the opportunity to hear from a local psychiatrist and psychologist who will discuss diagnosis, interventions, the range of treatments available and what is involved for a patient.

There will be the opportunity to:

- speak directly to myself or my Deputy, Chief Executive, Directors, Senior Managers and Governors
- hear about our future plans
- ask questions at the informal Q&A session.

I would be grateful if you could display the enclosed poster on your public notice board. If you would like an electronic copy for circulating, please email: epunft.membership@nhs.net

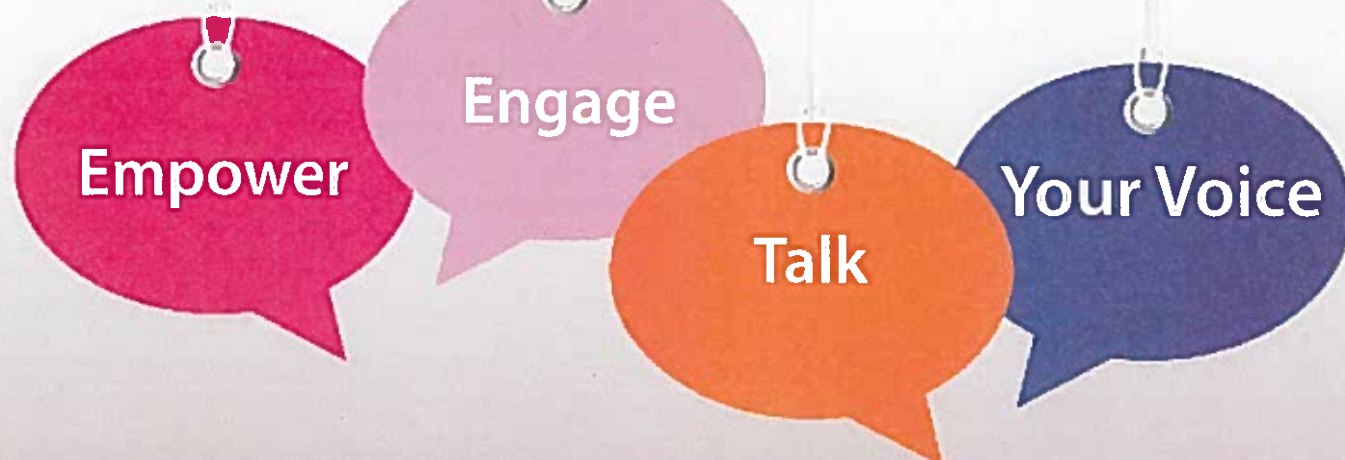
Please encourage your friends, colleagues and family to come along to what promises to be an interesting and informative event. Please contact the Trust Secretary's Office on free phone: 0800 023 2059 or email: epunft.membership@nhs.net to confirm attendance.

Thank you for supporting EPUT and I look forward to meeting you soon.

Yours sincerely

Professor Sheila Salmon
Chair

Meeting	Date	Venue
Southend	Monday 25 March 2019 at 14:00	The Forum Elmer Square Elmer Avenue Southend-on-Sea SS1 1NE Light refreshments will be served 15 minutes prior to the start of the meeting.
Saffron Walden	Thursday 28 March at 14:00	Committee Room Saffron Walden Town Hall Market Place Saffron Walden CB10 1HR Light refreshments will be served 15 minutes prior to the start of the meeting.
Chelmsford	Tuesday 2 April at 10:00	Central Baptist Church Victoria Road South Chelmsford CM1 1LN Light refreshments will be served 15 minutes prior to the start of the meeting.
Colchester	Wednesdays 10 April at 14:00	Colchester Town Hall High St, Colchester CO1 1PJ Light refreshments will be served 15 minutes prior to the start of the meeting.
Thurrock	Wednesday 17 April at 14:00	The Beehive Community Resource Centre West Street Grays RM17 6XP Light refreshments will be served 15 minutes prior to the start of the meeting.



EPUT values your INPUT

Coping with depression and anxiety – mental health crisis how can we help you?

Our Spring 'Your Voice' meetings are taking place across many of our localities. At this meeting you can also:

- hear how the Trust is performing from Sally Morris, our CEO;
- meet the Chair or her Deputy, Board Directors, Senior Managers and your Governors;
- ask questions at the informal Q&A session.

Thursday 28 March 2019

14:00 - 15:30

**Committee Room, Saffron Walden Town Hall
Market Place, Saffron Walden, CB10 1HR**

Light refreshments will be provided from 13:45

Admission is free

If you'd like to come along (feel free to bring a guest), book now to avoid disappointment by emailing epunft.membership@nhs.net or call 0800 023 2059



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Kim Partridge

From: Michael Johnson
Sent: 19 March 2019 17:25
To: Kim Partridge
Cc: Alison Blom-Cooper
Subject: S106 member workshop

Hi Kim,

Please can you add the following text to the Bulletin?

Kind regards

Michael Johnson
Implementation Team Manager

Dear all,

Please note the meeting has been brought forward by ½ hr from 6.00 to 5.30.

There will be an all member workshop to discuss the proposed S106 strategy and mechanisms for delivering the appropriate infrastructure in the District arising from the proposed local plan allocations. This will build on the work undertaken in preparation of the Local Plan Submission Version and the evidence in the Infrastructure Delivery Plan. The workshop will be held on Thursday 28 March from 5.30-7.00pm in Committee Rooms 1 and 2 (tea and coffee available from 5.00pm). An agenda will be circulated nearer the date. Please can you confirm your attendance via the following email addressLDFconsult@eppingforestdc.gov.uk

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Agenda Item 5

Date	Event	Venue	Attending
Friday 22 March	Chair's Charity Civic Dinner	Harlow Rugby Club	Chairman of Council
Tuesday 25 & 26 March	MOTIV8	Epping Forest College	Chairman of Council
Friday 29 March	Southend on Sea Civic lunch	Porters, Southend	Chairman of Council
Saturday 30 March	Essex Army Cadets Presentation	Merville Barracks, Colchester	Chairman of Council
Saturday 30 March	Great Dunmow Town Council Jazz Night	Foakes Hall, Dunmow	Chairman of Council
Monday 8 April	Declaration Ceremony of the new High Sheriff	Country Hall, Chelmsford	Chairman of Council
Wednesday 24 April	Jack Petchey 'Speak Out' Challenge	Roding Valley High School	Chairman of Council
Sunday 28 April	National Scout Service & Parade	Windsor Castle	Chairman of Council

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EPPING FOREST DISTRICT COUNCIL

Notification of Call-In of Portfolio Holder Decision under Paragraphs 45-52 of Article 6 (Overview & Scrutiny) of the Constitution

This form must be signed and completed and the original returned to the Proper Officer in person no later than the fifth working day following the publication of the decision to be called-in

Decision to be called-in:
Decision reference:
Portfolio:
Description of decision:
Reason for call-in

Members requesting call-in
(3 members of the Overview and Scrutiny Committee or 5 other members)

Members Name:	Signed:
Lead member:	
Office Use Only: Date Received:	

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